

1007-2018 ADDENDUM 1

DEVELOPMENT OF DIGITAL USER INTERFACE STYLE GUIDE AND USER EXPERIENCE PRINCIPLES

URGENT

**PLEASE FORWARD THIS DOCUMENT TO
WHOEVER IS IN POSSESSION OF THE
REQUEST FOR PROPOSAL**

ISSUED: January 9, 2019
BY: Dawn Hoover
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**THIS ADDENDUM SHALL BE INCORPORATED
INTO THE REQUEST FOR PROPOSAL AND
SHALL FORM A PART OF THE CONTRACT
DOCUMENTS**

Template Version: Ar20160708

Please note the following and attached changes, corrections, additions, deletions, information and/or instructions in connection with the Request for Proposal, and be governed accordingly. Failure to acknowledge receipt of this Addendum in Paragraph 9 of Form A: Proposal may render your Proposal non-responsive.

QUESTIONS AND ANSWERS

- Q1 Would the City of Winnipeg accept work for this contract to be completed remotely?
A1 Yes.
- Q2 Does the guide need to be available in French and English?
A2 No.
- Q3 Is the guide public facing or only accessible internally?
A3 The guide will be public facing for third-party vendors and consultants to use.
- Q4 Is the guide a standalone site or integrated into the City of Winnipeg internet/intranet?
A4 The guide will be a standalone site.
- Q5 Is there a preferred technology on which the site should be built?
A5 The minimum would be static HTML5 / CSS / javascript files – as in a website that could be hosted anywhere. The preference is to have the content stored in a JSON file or files for portability.
- Q6 Does the guide need to be editable for anyone to update the content?
A6 Yes.
- Q7 Does it need version control/change history?
A7 No, that will be handled when the project is received.
- Q8 Is the list of components in the RFP derived from an inventory from the current site?
A8 No.

Q9 Can the number of components increase?

A9 Yes.

Q10 Are the templates (pages, headers, footers) to be based on the current site or will they require a new design?

A10 They require a new design using the City of Winnipeg Brand Manual.